



State of South Carolina
Department of Mental Health

MENTAL HEALTH COMMISSION:

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Berkeley Community Mental Health Center

P.O. Box 1030
Monks Corner, SC 29461
(843) 761-8282

BerkeleyMentalHealth.org
J. Matthew Dorman, LPC, Executive Director

Date: _____

Dear _____:

This note is to remind you of your next appointment at the Center. Please call if you need to discuss the date or time of this appointment.

Appointment Date: _____

Time: _____ With: _____

For: _____

Please remember we are available to you at any time, so do not hesitate to call when needed. You may reach me at 843-761-8282 or 1-888-202-1381, ext. _____. Unless I hear otherwise from you, we will look for you on the date above.

Sincerely,

MISSION STATEMENT

To support the recovery of people with mental illnesses.

